

Course Numbers: Write appropriate class number in registration form

EDUC 359 TTL NBPTS Paraprofessional Academy

EDUC 659 TTL NBPTS Professional Academy

EDUC 659 Graphing Calculator TTL 2003

EDUC 659 DTL 2003

EDUC 659 GPS/GIS TTL 2003

EXTENSION REGISTRATION CARD



By filling in this registration form you agree to the workshop policies on the reverse side of this card

Name _____ Male _____ Female _____
Last First Middle

Address _____
Street or Box No. City State Zip

Social Security # _____ Home Phone _____ Work Phone _____

Birth Date _____ Marital Status: Single _____ Married _____ Maiden _____

Have you ever taken a course or workshop from Augustana? Yes _____ No _____ When? _____

Registration for: _____
Dept. No. Title

Beginning Date: _____ Type of Credit: Grad _____ Undergrad _____

**FOR WORKSHOP POLICY ON LETTER GRADES,
PLEASE REFER TO BACK OF REGISTRATION CARD**

AUGUSTANA WORKSHOP POLICIES

Type of Credit

Workshops are open to all adults. Students in high school must be entering their senior year in order to receive college credit. Students cannot change registration from graduate to undergraduate (or vice versa) nor from credit to non-credit (or vice versa) after the instructor has sent the registration cards to Augustana.

Grading

Workshops will be graded either Satisfactory or Unsatisfactory (S or U). Graduate students must earn a grade of B- or better to receive an S. Undergraduate students must earn a C- or better for an S. **Students requiring an A-F grade from employers or for graduate school must indicate this in writing prior to or at the time of the workshop. Supporting documentation from the employer or graduate school must accompany an official request from the student.** Students cannot change to an A-F grade after the workshop has taken place. Instructors may submit A-F grades upon receipt of the grade list, but only those students with approved requests will receive A-F grades.

Grade Report/Transcripts

After grades have been received and processed a grade report will be sent to the student. There is no charge for Augustana's transcripts, but requests must be made either in person or by writing to: Registrar's Office, 2001 S. Summit Ave, Sioux Falls, SD 57197.

